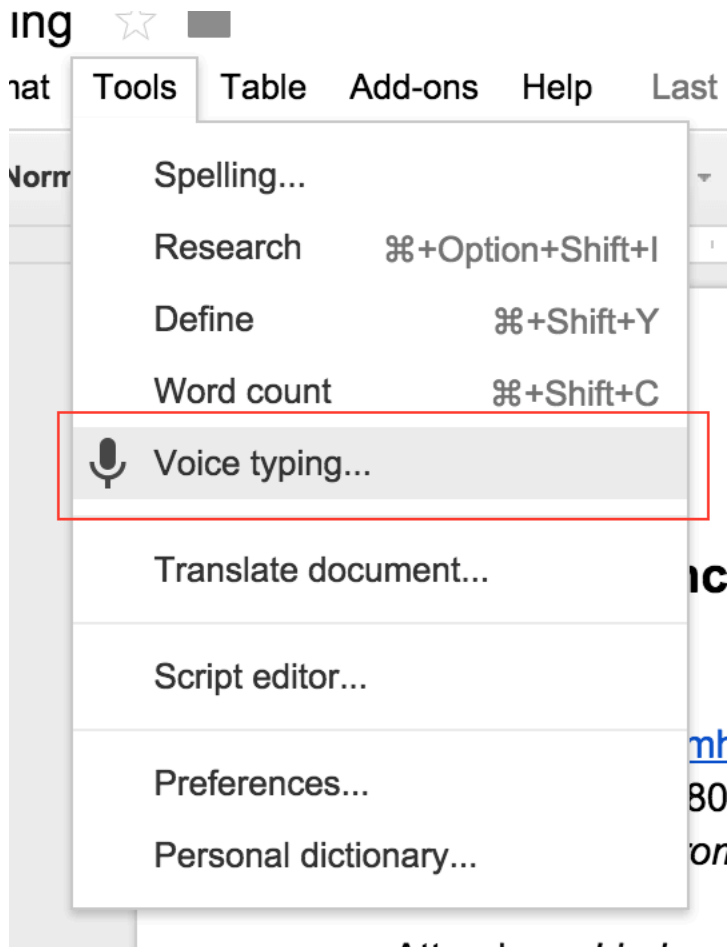


## HOW TO USE TEXT TO SPEECH IN GOOGLE DOCS

There has been a recent upgrade to GoogleDocs that will allow you (and students) to talk instead of typing. This will greatly help those who struggle with typing.

In order for this to work you **MUST** be using Google Chrome. Once you are in a Doc, click on the **Tools** menu and select **Voice Typing**.



You will then see a small microphone appear on the side of the screen. Simply **Click to speak**. The first time you use the microphone will get another message to **Allow** access to your microphone.

